





**18.1 SUPERINTENDENT'S OFFICE**

- B. Approved El Rancho Unified School District's nomination of **Dr. Aurora Villon** to serve as a CSBA Delegate Assembly Member for Region 24 (Southwest Crescent-Los Angeles County) for a two-year term effective April 1, 2014 through March 31, 2016.

Motion: Villon                      Second: Lara                      Vote: 5-0                      PASSED

**4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

- Rita Jo Ramirez addressed the Board on Item 6.1 requesting appropriate Board and District administrative support to ensure success for the employees.

**5. ADJOURN TO CLOSED SESSION – 7:15 p.m.**

**6. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

**6.1** Public Employee Appointment/Employment (Pursuant to Government Code §54957)

Title: High School Assistant Principal (2 positions)

**6.2** Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representative: Mark Matthews, Director, Human Resources

Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees

Following Closed Session, Alfred Renteria left the meeting to attend his daughter's Powder Puff football game.

**7. RECONVENE IN OPEN SESSION – 7:52 p.m.**

**7.1 PLEDGE OF ALLEGIANCE**

**RECORDER**                      Sandy Watkins

**INTERPRETER**                      Herlinda Acevedo

**VISITORS**                      Register No. 8-2013/2014

**8. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Alvidrez      Second: Lara      Vote: 4-0 (Renteria absent)      PASSED

**9. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Martin Galindo announced action was taken in Closed Session on Item 6.1 to approve the change in duty assignment for two high school assistant principals.

Motion: Renteria      Second: Canchola      Vote: 5-0      PASSED

**10. STUDENT REPORTS**

**10.1** ASB President, El Rancho High School, Sydney Woo (absent)  
*Aubriana Flores, Salazar High School Spokesperson, read a report on El Rancho High activities and events on behalf of Sydney Woo.*

**10.2** ASB Spokesperson, Salazar High School, Aubriana Flores

**11. AWARDS AND RECOGNITIONS**

*This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.*

**11.1** Special recognition was given to Dr. Joseph Rivera and Rita Jo Ramirez for their years of service to the El Rancho Unified School District Board of Education by City of Pico Rivera Council Members, Gustavo Camacho and David Armenta as well as representatives from Assemblymember Cristina Garcia and Congresswoman Linda Sanchez's office.

PRESENTATION: A plaque was presented to Delia Alvidrez in acknowledgement of her service to the District as the 2013 Board of Education President.

**12. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

**12.1** Safe Routes to School Project Presentation  
Larry Brunson, Director Student Services, Jessie Holzer and Brett Hondorp, Coordinator and Principal of Alta Planning + Design

**13. PUBLIC COMMENTS – (Blue speaker’s card)**

*Public Comments is the time when members of the audience may address the Board. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Amalia Galindo congratulated Board members on the recent election and welcomed them to the ERUSD Board of Education.
- Fabi Harb shared information on a free reading program which offers access to bilingual books for Pre-K through 5<sup>th</sup> grade children.
- Louis Salcido questioned how students are selected for participation at Board meetings. Mr. Salcido requested a copy of the school rules be provided for him. He would also like to see an electronic marquee at every school. Mr. Salcido asked about the status of Mr. Galindo’s 100 Day Action Plan-have goals been met and what can we expect for the rest of this school year and beyond?
- Victor Gonzalez addressed the Board regarding the number of assistant boys’ basketball coaches at El Rancho High School.
- Rico Tamayo emphasized the need to restore the school year.

**14. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

- Delia Alvidrez attended the CSBA conference last week. She is highly concerned about the percentage of students that are long time English language learners.
- Jose Lara was unable to attend the CSBA conference but looks forward to receiving local training. He commented about the importance of keeping the promise of Prop 30 to restore the school year. Mr. Lara thanked the Rotary Club for their generous donations and for giving back to the community through their work at Salazar High.
- Rachel Canchola commented on the recent approval of restoration of three furlough days. She toured El Rancho High classrooms with Tri-Cities ROP and looks forward to working with them to provide career pathways for our students. Ms. Canchola is enthused with the implementation of the Positive Deviance Program which works with foster youth.
- Dr. Aurora Villon attended the CSBA conference where she attended many workshops. She is optimistic that good things are going to happen for the students in the District and looks forward to working with the team.

**15. SUPERINTENDENT'S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

- Martin Galindo congratulated Board members on taking the Oath of Office and for the positions they were selected to serve for 2014. His focus at the CSBA conference was on Board governance and health benefits. He recently attended a Latino Film Institute function where actor Edward James Olmos presented on what the Film Institute can offer to students. Mr. Galindo also attended an inspirational presentation by Ernie G at Salazar High.

**16. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

Motion: Alvidrez

Second: Lara

**16.1 SUPERINTENDENT'S OFFICE**

- A. Approved the Minutes of the Board of Education's Regular Meeting held November 14, 2013.

**16.2 DIVISION OF STUDENT SERVICES**

- A. Approved Clinical Practicum Agreement between the *California State University, Northridge* and El Rancho Unified School District effective January 27, 2014 through January 26, 2017. The Clinical Practicum Agreement is at no cost to the District.
- B. Approved payment in accordance with the terms of the Settlement Agreement(s) for Student #4041244800. Authorize payment in an amount not to exceed \$900.00 in accordance with the terms of the Settlement Agreement(s) and Education Code Sections 56035, 56365, 56366, and 56740, payable through Federal and State Special Education funds.

## **16.2 DIVISION OF STUDENT SERVICES**

- C. Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Jr/Sr High*. An El Rancho Unified School District student is to attend this school from July 1, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$30,000.00 is payable through the Federal & State Special Education Funds.

## **16.3 DIVISION OF EDUCATIONAL SERVICES**

- A. Approved attendance for one (1) certificated administrator to the 12<sup>th</sup> annual Tech Forum California: Insight and Innovation for Technology Leaders event on January 17, 2014 in Long Beach, CA. Total expenditure of \$215.00 for registration is payable from District Title II Funds.
- B. Approved consultant agreement with Armando Briones, Jr. for services rendered to El Rancho High School as a public address consultant and statistician at athletic events on an event-by-event basis, effective December 13, 2013 through January 30, 2014. Total expenditure of \$100.00 per game worked, not to exceed \$700.00, is payable from El Rancho High School ASB Funds.
- C. Approved consultant agreement with Evalumetrics, Inc. to assist with annual processing and reporting of Physical Fitness Test data and provide district and school assessment reports for diagnosing student needs, effective December 13, 2013 through June 30, 2014. Total expenditure not to exceed \$1,100.00 is payable from District General Testing Funds.
- D. Approved submission of the 2013-2014 Single Plan for Student Achievement revision for all listed schools for the fiscal year July 1, 2013 through June 30, 2014. *Documents are available for review at the District Office.*

## **16.4 DIVISION OF BUSINESS SERVICES**

- A. Approved/Ratified Business Services reports for the month of November 2013.
- B. Approved Common Core Expenditure Plan to support activities required to implement the Federal Common Core State Standards adopted in California.

#### **16.4 DIVISION OF BUSINESS SERVICES**

- C. Approved annual contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2014 at a cost of \$2,460.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$3,060.00 payable from General Funds.
- D. Approved extension of service agreement with Verizon Wireless to provide cellular and smart phone services as part of the District E-Rate funding process. Extension is effective through June 30, 2016.
- E. Approved extension of service agreement with Verizon Business Network Services Inc. on behalf of Verizon California, Inc. to provide telephone/voice services as part of the District E-Rate funding process. Extension is effective through June 30, 2015.
- F. Approved appointment of new members to serve on the Citizens' Bond Oversight Committee. Appointment shall be effective December 13, 2013 for the remainder of the current term which expires in February 2015.

#### **16.5 DIVISION OF HUMAN RESOURCES**

- A. Approved amendment of Resolution No. 16-2013/2014 authorizing ~~nine~~ ten Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- B. Approved Agreement between El Rancho Unified School District and Concordia University.
- C. Accepted Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for the 2013-2014 school year, and approval of a public hearing for the regular meeting of January 16, 2014.
- D. Accepted Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2013-2014 school year, and approval of a public hearing for the regular meeting of January 16, 2014.



## 16.5 DIVISION OF HUMAN RESOURCES

- E. Accepted Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2013-2014 school year, and approval of a public hearing for the regular meeting of January 16, 2014.
- F. Approved revised 2013-2014 School Calendar, due to the restoration of three furlough days.
- G. Approved revised Memorandum of Understanding between the El Rancho Administrators and Supervisors Association (ERASA) and the El Rancho Unified School District.
- H. Approved revised Memorandum of Understanding between the El Rancho Federation of Teachers (ERFT) and the El Rancho Unified School District.
- I. Approved Certificated Personnel Register No. 6-2013/2014
  - 1. Authorization & Ratification of Employment:
    - a. Substitute Teachers (2) - Districtwide  
Funding Source: District General Funds  
Justification: Ratification is necessary in order to ensure coverage for all substitute requests.  
Total Expenditure: \$148.98/per diem  
Eff: 11/14/13  
Reyes, Kristen  
Eff: 11/20/13  
Yeh, Michelle
    - b. Long Term Substitute Teacher (1) – Burke Middle School  
Funding Source: District General Funds  
Justification: Notification of Medical leave was not received on time for the November Board Meeting.  
Total Expenditure: \$266.74/per diem  
Eff: 11/1/13  
Rodriguez, April R.
    - c. Long-Term Substitute Teachers (2) – Private Schools  
Funding Source: Title I Funds  
Total Expenditure: \$266.74/per diem, per long-term sub  
Eff: 1/6/14 – 6/6/14  
Cuellar, Rosa (St. Marianne)  
Eff: 1/13/14 – 5/21/14  
Gonzalez, Laurin (St. Hilary)

## 16.5 DIVISION OF HUMAN RESOURCES

### 2. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments for the 2013-2014 school year:

#### HUMAN RESOURCES:

##### a. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High

Funding Source: El Rancho High School ASB Funds

Justification: Position was not filled in time for the November Board, therefore, ratification is necessary.

Total Expenditure: \$286.50

Eff: 11/15/13 – 12/12/13

Staff

Assignment

Sauceda, Rudy

Powder Puff Advisor/Coach

##### b. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High

Funding Source: El Rancho High School ASB Funds

Justification: Position was not filled in time for the November Board, therefore, ratification is necessary.

Total Expenditure: \$573.00

Eff: 11/15/13 – 12/12/13

Staff

Assignment

Pena, Ramon

Powder Puff Advisor/Coach

##### c. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High

Funding Source: El Rancho High School ASB Funds

Justification: Position was not filled in time for the November Board, therefore, ratification is necessary.

Total Expenditure: \$45.80

Eff: 11/15/13 – 12/12/13

Staff

Assignment

Rojo, Phillip

ASB Worker

##### d. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High

Funding Source: El Rancho High School ASB Funds

Justification: Two additional games were added to the freshman football schedule, therefore, ratification is necessary.

Total Expenditure: \$80.22

Eff: 11/2/13 & 11/9/13

Staff

Assignment

Centeno, Andres

Medical Technician

## 16.5 DIVISION OF HUMAN RESOURCES

### EDUCATIONAL SERVICES:

e. Amend Extra-Duty, Extra-Pay Assignment

Certificated Teachers (24) (25) – Various school sites

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development and Title III Funds

Total Expenditure: \$10,428.60

Eff: 9/13/13 – 6/6/14, not to exceed 20 hours each

Alonso, Janet (Rio Vista Elementary, ALTERNATE)

Barrera, Elizabeth (North Ranchito Elementary)

Carlos, Mary (Magee Elementary, ALTERNATE)

Charre, Martha (Valencia Elementary, ALTERNATE)

Cordova, Sylvia (Rivera Middle)

Figueroa, Rosemary (El Rancho High)

Fisher, Ana (Salazar Continuation, ALTERNATE)

Galvan, Maybrit (Rio Vista Elementary)

Garcia, Nadia (Burke Middle)

Guerrero, Guadalupe (Salazar Continuation)

Gutierrez, Consuelo (North Park Middle)

Hernandez, Monica (South Ranchito Elementary)

Hurtado-Slaven, Maria (Birney Elementary)

Ibarra, Virginia (South Ranchito Elementary, ALTERNATE)

Iturrino, Christine (Durfee Elementary, ALTERNATE)

Lohora, Raul (North Ranchito Elementary, ALTERNATE)

Lopez, Maggie (Rivera Elementary, ALTERNATE)

Lopez-Román, Ivette (Valencia Elementary)

Martinez, Martin (El Rancho High, ALTERNATE)

Nova-Wahler, Aidee (Rivera Middle, ALTERNATE)

O'Dell, Laura (Burke Middle, ALTERNATE)

Pizana, Socorro (Durfee Elementary)

Ponciano, Edwin (North Park Middle, ALTERNATE)

Torres, Lourdes (Rivera Elementary)

Urrieta, Robert (Magee Elementary)

3. Authorization & Ratification of Request for Leave of Absence under the Family Medical Leave Act (FMLA):

a. Teacher (1) – South Ranchito

Eff: 1/6/14 – 1/17/14

Alvarez, Jacqueline J.

## 16.5 DIVISION OF HUMAN RESOURCES

### J. Approved *with exceptions* Classified Personnel Register No. 6-2013/2014

1. ~~PULLED Authorization & Ratification of Employment for the 2013-2014 School Year:~~
  - a. ~~Grounds Workers (2) – Maintenance & Operations~~  
Funding Source: District General Funds  
Total Expenditure: ~~\$3,289.93 – \$4,551.91 (per employee)~~  
Eff: ~~12/16/13~~  

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Eff: 1/6/14
  - b. Cook/Bakers (2) – Food Services  
Funding Source: Food Services  
Eff: 12/16/13  
Payable at: \$2,275.18/mo.  
Lopez, Lisa  
Payable at: 2,401.69/mo.  
Torres, Angelica
2. Authorization & Ratification of Temporary Employment for the 2013-2014 School Year:
  - a. Clerk Typist II (1) – North Ranchito Elementary  
Funding Source: LCFF Funds  
Justification: Ratification is necessary due to immediate coverage needed at school site.  
Total Expenditure: \$17.50/hr.  
Eff: 11/21/13  
Montano-Briseño, Olga
3. Authorization & Ratification of Substitute Employment:
  - a. Custodian Substitutes (4) – Maintenance & Operations  
Funding Source: District General Funds  
Justification: Ratification is necessary due to a shortage of custodial substitutes in the Sub Pool for the maintenance department.  
Total Expenditure: \$18.47/hr. per Substitute  
Eff: 11/12/13 – 6/30/14  
Orozco, Jasmin  
Pena, Rigoberto Jr.  
Eff: 12/2/13 – 6/30/14  
Contreras, Frank  
Zalasar, Jorge

## 16.5 DIVISION OF HUMAN RESOURCES

4. Authorization & Ratification of Out of Category Employment:
  - a. Cafeteria Manager I (1) – Burke Cafeteria

Funding Source: Food Services  
Justification: The requisition was not received in time for the last board meeting for approval, therefore ratification is necessary.  
Payable at: \$3,213.60/mo.  
Eff: 10/31/13 – 11/15/13  
Hernandez, Maria
  - b. Cook/Baker (2)

Funding Source: Food Services  
Justification: There is a need to have two employees work out of category to cover positions. The requisition was not received in time for the last board meeting for approval; therefore ratification is necessary.  
Payable at: \$2,289.18/mo.  
Eff: 10/31/13 – 11/18/13  
Emeterio, Alyssa  
Payable at: \$2,315.81/mo.  
Eff: 11/1/13 – 11/15/13  
Alvarado, Sylvia
  
5. Authorization & Ratification of Unclassified Employment:
  - a. A.S.B. Worker (1) – El Rancho High

Funding Source: El Rancho A.S.B. Funds  
Justification: Notification of ASB worker was needed for the ASB Program after the November board, therefore, ratification is necessary.  
Payable at: \$12.56/ hr.  
Eff: 10/23/13 – 6/5/14  
Lopez, Melanie
  - b. Noon Supervisor (1) – Birney

Funding Source: District General Funds  
Justification: Coverage was needed as Noon Supervisor to supervise students during breakfast hours due to resignation of prior Noon Supervisor.  
Payable at: \$10.70/hr.  
Eff: 10/28/13 – 6/5/14  
Emeterio, Alyssa
  - c. Instructional Aide Trainee (1) – Birney

Funding Source: Title I 50% / EIA 50% Funds  
Justification: An Instructional Aide Trainee was needed to replace an Instructional Aide Trainee who was recalled to another site.  
Eff: 10/11/13 – 6/5/14  
Payable at: \$12.72/hr.  
Estrada, Susan

## 16.5 DIVISION OF HUMAN RESOURCES

- d. College Tutor (1) – El Rancho High  
Funding: LCFE Funds  
Justification: Currently at El Rancho High School we do not have the computer lab open before or after school for our students. Last year the PREP Program financed our computer lab tutors and we no longer have PREP on our school site. In order to provide students access to tutoring and the computer lab before and after school we would like to start the college tutors as soon as possible.  
Payable at: \$16.63/hr.  
Eff: 11/20/13 – 6/5/14  
Sanchez, Natalie
- e. ~~*Withdrawn for discussion and action under Item 18.5 Boys Basketball Varsity Assistant Coach (1) – El Rancho High*~~  
~~Funding Source: El Rancho A.S.B. Funds~~  
~~Justification: Freddy Sanchez was pulled from the November board for resubmission to December board.~~  
~~Payable at: \$1,255.70 per coach~~  
~~Eff: 11/15/13 – 2/28/14~~  
~~Sanchez, Freddy~~
- f. Girls Basketball Frosh/Soph Head Coach (1) – El Rancho High  
Funding Source: District General Funds  
Justification: Activity Supervisor Clearance Certificate was needed prior to board approval.  
Payable at: \$2,665.86 per coach  
Eff: 11/15/13– 5/30/14  
Lopez, Brittany
- g. Girls Soccer JV Head Coach (1) – El Rancho High  
Funding Source: District General Funds  
Justification: Activity Supervisor Clearance Certificate was needed prior to board approval.  
Payable at: \$3,195.76 per coach  
Eff: 11/15/13– 2/28/14  
Lopez, David
- h. Boys Volleyball JV Head Coach (1) – El Rancho High  
Funding Source: District General Funds  
Payable at: \$3,195.76 per coach  
Eff: 12/13/13– 5/30/14  
Lopez, Trinidad

## 16.5 DIVISION OF HUMAN RESOURCES

- i. Para-Ed Healthcare II LVN (1) – El Rancho High ASB  
Funding Source: El Rancho ASB Funds  
Justification: Due to an emergency, Mr. Andres Centeno, approved school nurse, could not attend the last football game. Mr. Prak was requested to substitute in his absence.  
Payable at: \$43.95/per game  
Eff: 11/7/13 – 6/5/14  
Prak, Dara
6. Authorization & Ratification of Request for Intermittent Leave of Absence under the Family Medical Leave Act (FMLA):
  - a. Eff: 11/18/13 – 1/3/14  
Amezcuca, Jaime
7. Authorization & Ratification of Request for Retirement:
  - a. Special Education Instructional Aide (1) – Rio Vista  
Eff: 11/13/13  
Parrack, Gloria
8. Authorization & Ratification of Request for Resignation
  - a. Special Education Instructional Aide (1) – ERHS  
Eff: 11/02/13  
Paez, Michael
  - b. Behavior Technician (2) – Student Services  
Eff: 11/30/13  
Mireles, Christopher  
Eff: 11/20/13  
Ochoa, Candice

## 17. CONSENT AGENDA VOTE

Motion: Alvidrez      Second: Lara      Vote: 4-0 (Renteria absent)      PASSED  
*with exceptions*

### *Exceptions:*

*Item 16.5 J.1.a      Pulled*  
*Item 16.5 J.5.e      Withdrawn for discussion and action*

## 18. NEW BUSINESS – ACTION ITEMS

### 18.1 SUPERINTENDENT’S OFFICE

Item 18.1 A and Item 18.1 B were moved following Item 3.5 on the agenda for Board discussion and action.

## 18.2 DIVISION OF STUDENT SERVICES

- A. Approved second reading and adopt *revised* Board Policy and Administrative Regulation 3515, Business and Non-Instructional Operations, School Safety and Security.

Motion: Alvidrez                      Second: Lara                      Vote: 4-0      PASSED  
(Renteria absent)

- B. Approved Early Informal Dispute Resolution (EIDR) process. Implementation of this process is at no cost to the District. The program is to be implemented March, 2014 with staff training to commence during the months of January and February. Larry Brunson provided a presentation highlighting the benefits of the program.

Motion: Lara                              Second: Canchola                      Vote: 4-0      PASSED  
(Renteria absent)

## 18.3 DIVISION OF EDUCATIONAL SERVICES

None

## 18.4 DIVISION OF BUSINESS SERVICES

- A. Approved first interim report and a qualified certification of El Rancho Unified School District's ability to meet its 2013-2014, 2014-2015 and 2015-2016 obligations. Leticia Covarrubias provided a presentation outlining the District's financial status.

Motion: Lara                              Second: Alvidrez                      Vote: 4-0      PASSED  
(Renteria absent)

- B. Approved budget revisions in support of the first interim report.

Motion: Alvidrez                      Second: Lara                              Vote: 4-0      PASSED  
(Renteria absent)

- C. Approved agreement between El Rancho Unified School District and High Performance Learning Environments to provide Facilities Master Plan consulting services. Total cost not to exceed \$234,720.00 payable from Measure "EE" General Obligation Bond Funds.

Motion: Alvidrez                      Second: Villon                              Vote: 4-0      PASSED  
(Renteria absent)



#### 18.4 DIVISION OF BUSINESS SERVICES

D. Adopted Resolution No. 17-2013/2014 Annual Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Chief Business Officer, Director of Human Resources, Director of Fiscal Services on warrants, cafeteria account, revolving cash checks, orders for salary payment, notices of employment and contracts; the Director of Purchasing and Warehousing on purchase orders and the Director of Student Services on student services contracts. The Chief Business Officer shall be authorized as executive signature on all District Wells Fargo Bank accounts.

Motion: Lara                      Second: Alvidrez                      Vote: 4-0      PASSED  
(Renteria absent)

E. Adopted Resolution No. 18-2013/2014, Resolution of the Board of Education of the El Rancho Unified School District requesting the issuance of 2013/2014 tax and revenue anticipation notes (TRANS) for the district by the Board of Supervisors of the County of Los Angeles.

Motion: Alvidrez                      Second: Lara                      Vote: 4-0      PASSED  
(Renteria absent)

#### 18.5 DIVISION OF HUMAN RESOURCES

##### A. Item 16.5 J.5.e

Approved *as amended*

Boys Basketball Varsity Assistant Coach (1) – El Rancho High

Funding Source: El Rancho A.S.B. Funds

Justification: Freddy Sanchez was pulled from the November board for resubmission to December board.

Payable at: \$1,255.70 per coach (*on a prorated basis*)

Eff: 11/15/13 – ~~2/28/14~~ 12/12/13

Sanchez, Freddy

Motion: Lara                      Second: Canchola                      Vote: 4-0      PASSED  
(Renteria absent)

**19. ADJOURNMENT – 10:40 p.m.**

Motion: Alvidrez

Second: Lara

Vote: 4-0 PASSED  
(Renteria absent)